

Republic of the Philippines
MGO CARIGARA, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO CARIGARA, LEYTE in the CSC website:

ATTY. WENCESLAO L. NARIDO JR.
Municipal Administrator/HRMO in Charge
Date: April 23, 2024

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Administrative Officer I (Supply Officer I)	IX-5	10	19700.00	Bachelor's Degree	None Required	None Required	None Required	Career Service (Professional) Second Level Eligibility	Not Applicable	Municipal Treasurer's Office
2	Market Supervisor III	IX-A-1	18	39716.00	Bachelor's Degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	Not Applicable		Municipal Treasurer's Office
3	Tourism Operations Officer I	I-7	11	22950.00	Bachelor's degree in tourism, business law, economics, marketing, public administration, or other related fields	None Required	None Required	Career Service (Professional) Second Level Eligibility	Not Applicable		Office of the Mayor
4	Labor and Employment Officer II	I-9	13	26622.00	Bachelor's Degree preferably in any of the following Operations Management (OM); Human Resource Management (HRM); Human Resource Development (HRD); and/or allied fields	2 hours of relevant training on employment facilitation	1 year of experience in program management relative to employment facilitation	Career Service (Professional) Second Level Eligibility	Not Applicable		Office of the Mayor

