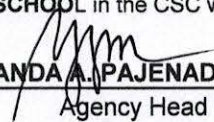


Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
LAS NAVAS AGRO-INDUSTRIAL SCHOOL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the **LAS NAVAS AGRO-INDUSTRIAL SCHOOL** in the CSC website:


YOLANDA A. PAJENADO, MAME
Agency Head

Date: August 11, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/Special Qualifications (if applicable)	
1	Admin. Officer I (Cashier)	TESDAB-ADOF1-74- 2017	10	P21,205.00	Bachelor's Degree relevant to the Job	None Required	None Required	Career Service Professional/ 2nd Level Eligibility	Computer Letirate	LNAIS, Las Navas, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 1, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CARLOTA O. TAFALLA
Admin. Officer IV
Las Navas, N. Samar
lnaistesda@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.