

Republic of the Philippines  
LAS NAVAS AGRO-INDUSTRIAL SCHOOL  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions, which are authorized to be filled, at the LAS NAVAS AGRO-INDUSTRIAL SCHOOL in the CSC website:

YOLANDA A. PAJENADO, MAME  
Agency Head

Date: February 10, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency/Special Qualifications (if applicable)	
1	Admin. Aide VI (Budget Aide)	TESDAB-ADA6-98- 2017	6	P16,200.00	Completion of two years studies in college	4 hrs. of relevant training	1 year of relevant experience	Relevant MC II, s. 1996/Career Service Sub-Prof.	Computer Literate	LNAIS, Las Navas, N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 5, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

CARLOTA O. TAFALLA

Admin. Officer IV

Las Navas, N. Samar

[lnaistesda@yahoo.com.ph](mailto:lnaistesda@yahoo.com.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**