

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY in the CSC website:


RITCHEL V. MENAGUA

Vocational Instruction Supervisor II / OIC

Date: September 20, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Guidance Counselor III	TESDAB-GUIDC3-86-2017	13	31320	Master's degree in Guidance and Counseling	None required	None required	RA 1080 (Guidance Counselor)	N/A	TESDA - Cabucgayan National School of Arts and Trades (CNSAT)
2	Instructor II	TESDAB-INST2-540006-2023	13	31320	Bachelor's Degree	National Certificate II (NC II)	None Required	Career Service Professional or any eligibility appropriate for 2nd level position	N/A	TESDA - Cabucgayan National School of Arts and Trades (CNSAT)
3	Instructor I	TESDAB-INST1-540005-2023	12	29165	Bachelor's Degree (open)	National Certificate II (NC II)	None Required	Career Service Professional or any eligibility appropriate for 2nd level position	N/A	TESDA - Cabucgayan National School of Arts and Trades (CNSAT)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 30, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

"TESDA, as an Equal Opportunity agency, encourages a more diverse and inclusive workforce. Hence, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation, provided, however, that they meet the minimum requirements of the position to be filled."

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


RITCHEL V. MENAGUA

Vocational Instruction Supervisor II / OIC

TESDA-CNSAT, Cabucgayan, Biliran

cnsat@tesda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.