

Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant position, which is authorized to be filled, at the TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY in the CSC website:

  
KAREN C. FUA  
Chief Administrative Officer

Date: October 13, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TESD Specialist II	TESDAB- TESDS2-329- 2017	16	36,628.00	Bachelor's Degree relevant to the job	4 hours relevant training	1 year relevant experience	Career Service (Professional)/ Second Level Eligibility	1. Must be a National Certificate II (NC II) holder; 2. Must be a Trainer's Methodology Certificate I (TMC I) holder; 3. Must be a National TVET Trainer's Certificate (NTTC) holder; year; 4. Knowledgeable in Computer Software operations; 5. Good in oral and written communication; and 6. Mentally fit.	Regional Operations Division (ROD), TESDA Region VIII

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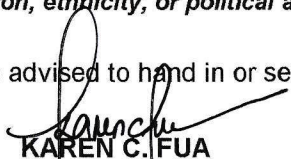
Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 25, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Photocopy of Training/ Commendation of Training Seminars attended.

(Note: All attached photocopy documents must be certified true copy from the original.)

**"TESDA as an Equal Opportunity agency, encourages a more diverse and inclusive workforce. Hence, applicants will not be discriminated on account of gender, sexual orientation, civil status, disability, religion, ethnicity, or political affiliation, provided, however, that they meet the minimum requirements of the position to be filled".**

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
KAREN C. FUA

Chief Administrative Officer

TECHNICAL EDUCATION AND SKILLS DEVELOPMENT  
AUTHORITY

TESDA Complex, Brgy. Abucay, Tacloban City

[hffasd.region8@tesda.gov.ph](mailto:hffasd.region8@tesda.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**