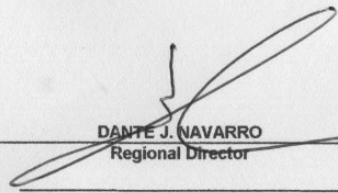


Republic of the Philippines  
**TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY in the CSC website:

  
**DANTE J. NAVARRO**  
Regional Director

Date: \_\_\_\_\_

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency / Special Qualifications	
1	Administrative Aide IV ( Driver)	TESDAB-ADA4-153-2017	4	P13,214.00	Elementary School Graduate	None Required	None Required	Valid Professional Driver's License	Holder of Driving NC II and Computer literate	TESDA Southern Leyte PO

Interested and qualified applicants should signify their interest in writing. Pls. attach the following documents to the application letter and send to the address below not later than September 14, 2019.

1. Duly accomplished Personal Data Sheet (PDS) with recent passport-size picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last rating period (if applicable);
  3. Photocopy of certificate of eligibility/rating/license; ( verified / authenticated by the issuing office )
  4. Photocopy of Transcript of Records.
  5. Photocopy of Training/ Commendation of Training Seminars attended.
- (Note: All attached photocopy documents must be certified true copy from the original.)

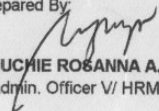
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**DANTE J. NAVARRO**  
Regional Director

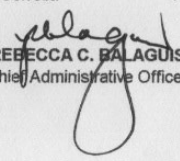
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY  
TESDA Compound, San Herardo Heights, Brgy. Abucay, Tacloban City  
[region8@tesda.gov.ph](mailto:region8@tesda.gov.ph)

APPLICANTS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared By:

  
**RHUCHIE ROSANNA A. YANSON**  
Admin. Officer V/ HRMO

Certified Correct:

  
**REBECCA C. BALAGUIS**  
Chief Administrative Officer