Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines SAMAR STATE UNIVERSITY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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Date: October 12, 2023

		Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards							
No.	lo.					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment		
	7	Science Research Specialist I	SRAS1-14-2004	13-1	31,320.00	Bachelor's Degree relevant to the job	None Required	None Required	Career Service Professional/ Second Level Eligibility	Delivering service Excellence; Exemplifying professionalism and integrity; Drive for Innovation; Demonstrates high standards of professional and ethical behavior; Possesses excellent communication and digital skil Proficient in program/ project/research manageme and report writing; Proficient in document and records management, a quality assurance activities; Possesses critical and problem-solving skills.	SSU-Main Campus		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 23, 2023.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Photocopy of Transcript of Records;
- 3. Performance rating in the last rating period (if applicable);
- 4. Photocopy of certificate of eligibility/rating/license; and
- 5. The University encourages all qualified applicants including Persons With Disability (PWD), regardless of Civil Status, Religion and those from any Sexual Orientation and Gender Identity and Expression (SOGIE) to apply. PWD applicants must inform the Office on what assistance they need during the interview and other recruitment an selection process.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARILYN D. CARDOSO, Ph.D.
University President
Samar State University
Brgy. Guindapunan, Catbalogan City, Samar
info@ccu edu nh

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.