


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines  
 Southern Leyte State University  
 Hinunangan Campus  
 Hinunangan, Southern Leyte

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the SLSU-Hinunangan Campus in the OSC website:


  
**WADE C. LIM, MPM-LGD**  
 Campus Director  
 Date May 31, 2021

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	SISUB-INST1-1-2017	12	26,052.00	Master's degree in Accountancy	None Required	None Required	Certified Public Accountant	None	SLSU-Hinunangan Campus
1	Administrative Officer I (Supply Officer I)	SISUB-ADOP1-27-2004	10	22,477.00	Bachelor's degree relevant to the job	None Required	None Required	Career Service Professional/ Second Level Eligibility	None	SLSU-Hinunangan Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 11, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2018) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

  
**WADE C. LIM, MPM-LGD**  
 Campus Director  
SLSU-Hinunangan Campus, Hinunangan, Southern Leyte

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.