Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines Southern Leyte State University, College of Agriculture, Foods & Environmental Sciences Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SLSU-CAFES in the CSC website:

	HRMO I
LIBMO	

	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary		Place of				
No.					Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
	Counselor III	SLSUB- GuidC3-21- 2004	13		Bachelor's Degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance and Counseling)	None	SLSU-CAFES

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 15, 2019

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HRMO
SLSU-CAFES, Hinunangan, Southern Leyte
slsu caes@slsuonline.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.