Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines SOUTHERN LEYTE STATE UNIVERSITY

College of Business and Management

## **Request for Publication of Vacant Positions**

| To: CIVIL SERVICE COMMISSION (CSC | To: CIVIL | SERVICE | COMMISSION | (CSC |
|-----------------------------------|-----------|---------|------------|------|
|-----------------------------------|-----------|---------|------------|------|

This is to request the publication of the following vacant positions of **SOUTHERN LEYTE STATE UNIVERSITY-CBM** in the CSC website:

| ·     | M               | ,   | · |
|-------|-----------------|-----|---|
|       | REYNAL DOL. PAL | .ER |   |
|       | HRMO            |     |   |
| Date: |                 |     |   |

|       |  |   | Salary/              | Manthly                                |   | Qualific                               | cation Standard | s                                       |   | Disconf                                 |  |
|-------|--|---|----------------------|--|---|--|-----------------|---|---|---|--|
| No.   | Position Title                         | Plantilla Item<br>No.                   | Job/<br>Pay<br>Grade | Monthly<br>Salary                      | Education   | Training                               | Experience      | Eligibility                             | Competency ( if applicable )            | Place of Assignment                     |  |
| 1     | Assistant<br>Professor I               | SLSUB-AP1-15-2011                       | 15                   | 30,531.00                              | Master's Degree in<br>Business<br>Administration or its<br>allied | none required                          | none required   | CPA [RA 1080]                           |   | San Juan, So. Leyte                     |  |
| XXXXX | (XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | ××××××××××××××××××××××××××××××××××××××× | XXXXXXXX             | (XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX                           | (XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXX  | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX | XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX |  |
|       |  |   |                      |  |   |  |                 |   |   |   |  |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 10, 2019.

 Fully accomplished Personal Data Sheet (PDS) with recent passportsized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

- 2. Performance rating in the present position for one (1) year (if applicable);
- 3.3. Photocopy of certificate of eligibility/rating/license; and
- 4 . Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

| REYNALOO L. PALER         |
|---------------------------|
| HRMO                      |
| San Juan. Southern Levte  |
| reylap odlanyer@yahoo.com |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.