

Republic of the Philippines
SOUTHERN LEYTE STATE UNIVERSITY
College of Business and Management

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the publication of the following vacant positions of **(SOUTHERN LEYTE STATE UNIVERSITY-CBM)** in the CSC website:

GARY D. GARCIA, Ed.D.

(Head of Agency)

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	SLSUB-INSTI-66-2016	12	256,644.00	Master's Degree in Biology	none required	none required	RA 1080		San Juan, So. Leyte
2										
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 6, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GARY D. GARCIA, Ed.D.

Campus Dean

San Juan, Southern Leyte

garychmich@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.