

Republic of the Philippines
Southern Leyte State University - College of Teacher Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Southern Leyte State University- College of Teacher Education in the CSC website:

Frederick C. Aniga, PhD.
Campus Dean

Date: February 27, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer II (Accountant I)	SLSU-ADOF2-2-2012	11	20,179	Bachelor's Degree in Commerce/ Business Administration major in Accounting/Bachelor's Degree in Accountancy	None required	None Required	RA 1080 Certified Public Accountant	None	SLSU-CTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 13, 2019

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Frederick C. Aniga, PhD.
Campus Dean
Southern Leyte State University - College of
Teacher Education, San Isidro, Tomas Oppus,
Southern Leyte
frederickaniga@yahoo.com