

Republic of the Philippines
SOUTHERN LEYTE STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SOUTHERN LEYTE STATE UNIVERSITY in the CSC website:


CAROL ANN B. ORIAS
HRMO

Date: July 15, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I (Supply Officer I)	SLSUB- ADOF1-27- 2004	10	21205	Bachelor's degree relevant to the job	None required	None required	Career Service Professional/ Second Level Eligibility	N/A	Hinunangan, Southern Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 26, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


WADE C. LIM, MPM-LGD

Campus Director

SLSU-Hinunangan, Southern Leyte

slsu_caes@slsuonline.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

agency_name	place_of_assignment	position_title	planilla_item_no	salary_grade	annual_salary	eligibility	education	training	experience	competency	instructions	posting_date	closing_date
SOUTHERN LEYTE STATE UNIVERSITY	Hinunangan, Southern Leyte	Administrative Officer I (Supply Officer I)	SLSUB-ADOF1-27-2004	10	21205	Career Service Professional/ Second Level Eligibility	Bachelor's degree relevant to the job	None required	None required	NA	Qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 25, 2021.<p><p>Documents<p><p>1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph<rb>>2. Performance rating in the last	15-Jul-21	26-Jul-21