

Republic of the Philippines  
**SCHISTOSOMIASIS HOSPITAL**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SCHISTOSOMIASIS HOSPITAL in the CSC website:



LYN L. VERONA, MD, MHA

Chief of Hospital II

Date:

14-Oct-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse IV	OSEC-DOHB- NURS4-540009- 1998	19	48313	Bachelor of Science in Nursing	8 hours relevant training	2 years of relevant experience	R.A. 1080		General Nursing
2	Administrative Officer IV	OSEC-DOHB- ADOF4-540016- 2004	15	33575	Bachelor's Degree relevant to the Job	16 hours relevant training	3 year of relevant experience	CS Professional / Second Level Eligibility		Accounting Section
3	Administrative Officer III	OSEC-DOHB- ADOF3-540011- 2014	14	30799	Bachelor's Degree relevant to the Job	8 hours relevant training	2 year of relevant experience	CS Professional / Second Level Eligibility		Cash Operations
4	Administrative Assistant III	OSEC-DOHB- ADAS3-540023- 2004	9	19593	Completion of Two- year studies in College or high school graduate with relevant vocational / trade course	4 hours relevant training	1 year of relevant experience	CS Sub- Professional / First Level Eligibility		Human Resource Management Section

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 25, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility / Board Certificate, Board rating and PRC license
4. Photocopy of Diploma or Transcript of Records; and
5. Photocopy of Training Certificates

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**LYN L. VERONA, MD, MHA**

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Chief of Hospital II

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Schistosomiasis Hospital Palo, Leyte

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[schistohosphrms@gmail.com](mailto:schistohosphrms@gmail.com)

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**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**