

Republic of the Philippines
SCHISTOSOMIASIS HOSPITAL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SCHISTOSOMIASIS HOSPITAL in the CSC website:


LYN L. VERONA, MD, MHA

Chief of Hospital II

Date:

07-Oct-21

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nurse IV	OSEC-DOHB- NURS4-540009- 1998	19	48313	Master's Degree major in Nursing Service Administration pursuant to RA No. 9173	16 Hours Supervisory / Management Learning and Development Intervention. 24 hours of relevant training in Child Care / Post Anesthesia Care/ Intensive Care or Technique and Management/ Occupational Hazards and Safety Standard Practices/ Infection Prevention & Control.	2 years experience in Supervisory or Managerial position in Nursing with atleast 6 months experience in Surgical /Operating / Delivery Room.	R.A. 1080		Operating Room/Obstetric Complex

2	Nurse II	OSEC-DOHB-NURS2-540008-2021	16	36628	Bachelor's Degree in Nursing	4 hours relevant training	1 year of relevant experience	R.A. 1080		Operating Room Nurse
3	Administrative Officer IV	OSEC-DOHB-ADOF4-540016-2004	15	33575	Bachelor's Degree in Accountancy/ Bachelor's Degree in Accounting / BSBA in Accounting	4 hours relevant training	1 year of relevant experience	R.A. 1080 (CPA)		Accounting Section
4	Nurse I	OSEC-DOHB-NUR1-540045-1998	15	33575	Bachelor's Degree in Nursing	None Required	None Required	R.A. 1080		General Nursing
5	Administrative Officer III	OSEC-DOHB-ADOF3-540011-2014	14	30799	Bachelor's Degree relevant to the Job	4 hours relevant training	1 year of relevant experience	CS Professional / Second Level Eligibility		Cash Operations
6	Administrative Assistant III	OSEC-DOHB-ADAS3-540023-2004	9	19593	Completion of Two-year studies in College	4 hours relevant training	1 year of relevant experience	CS Sub-Professional / First Level Eligibility		Office Clerk

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 18, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility / Board Certificate, Board rating and PRC license
4. Photocopy of Diploma or Transcript of Records; and
5. Photocopy of Training Certificates

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LYN L. VERONA, MD, MHA

Chief of Hospital II

Schistosomiasis Hospital Palo, Leyte

schistohosphrms@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.