

Republic of the Philippines
PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM in the CSC website:

Date: September 18, 2023

W. LEONARDO M. RAVAS, JR.
HRMO

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards						Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)		
1	Administrative Officer V	ADOF5-4 - 2017	18	46,725	Bachelor's degree relevant to the job	Eight (8) hours of relevant training	Two (2) years relevant experience	CS Professional (Second Level Eligibility)	N/A	PSHS - EVC, Pawing, Palo, Leyte	
	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 28, 2023**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records, Certificates of trainings and seminars attended.
5. This Office encourages all interested and qualified applicants and promotes equal employment opportunities to all men and women at all levels of position without discrimination regardless of age, gender, civil status, persons with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

WYONNE M. ESPERAS
Campus Director
Philippine Science High School - Eastern Visayas Campus, Pawing,
Palo, Leyte
ocd@evc.pshs.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.