

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the NATIONAL IRRIGATION ADMINISTRATION in the CSC website:

Rax
RAQUEL R. SALCEDA
HRMO

Date: October 2, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Principal Engineer A	27-50	12	80003	Bachelor's degree in Engineering relevant to the job	Twenty Four (24) hours of relevant training	Four (4) years of relevant experience	RA 1080	N/A	Operation and Maintenance Section, Catubig Irrigation System
2	Engineer A	104-65	9	31320	Bachelor's degree in Engineering relevant to the job	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080	N/A	Office of the Irrigation Manager, Northern-Eastern-Western Samar Irrigation Management Office
3	Industrial Relations Management /Development Officer C	140-14	8	27000	Bachelor's degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	N/A	Administrative and Finance Section, Northern-Eastern-Western Samar Irrigation Management Office
4	Senior Water Resources Facilities Technician	136-327	8	27000	High School Graduate or Completion of relevant vocational/trade course	Eight (8) hours of relevant training	Two (2) years of relevant experience	Water Resources Facilities Operator (MC 10, s. 2013)	N/A	Operation and Maintenance Section, Binahaan-Tibak River Irrigation System
5	Accounting Processor A (Billing Clerk)	172-92	6	19744	Completion of two years studies in college	Four (4) hours of relevant training	One (1) year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Operation and Maintenance Section, Binahaan-Tibak River Irrigation System

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6	Data Encoder	191-129	5	15586	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Career Service (Subprofessional) Data Encoder (MC 11, S.96-Cat. I) First Level Eligibility	N/A	Operation and Maintenance Section, Balire-Ibawon-Gibuga River Irrigation System

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 23, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RAQUEL R. SALCEDA

Administrative Services Chief A

Marasbaras, Tacloban City

hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.