

Republic of the Philippines
MOJO SAN MIGUEL, LEYTE
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the MOJO SAN MIGUEL, LEYTE in the CSC website:

EXPIRES 2019 TO BE SUBMITTED TO THE CSC: PLS PRINT ON A 300g STICKY


JANE D. PALARES
HRMO
Date: 5-May-23

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Welderman I	15	2	9,979	Elementary School Graduate	None required	None Required	None Required	N/A	Office of the Municipal Mayor
2	Middale II	72	11	25,439	Completion of Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080 (Midwife)	N/A	Office of the Municipal Health Officer
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 18, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance rating in the last rating period (if applicable).
3. Photocopy of certificate of eligibility/training/competence; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/airmail their application to:

JANE D. PALARES
HRMO II
LGU-San Miguel, Leyte
jdpalares.01@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.