

Republic of the Philippines
ENVIRONMENTAL MANAGEMENT BUREAU
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ENVIRONMENTAL MANAGEMENT BUREAU in the CSC website:

[Signature]
OFFICER C. MADEJAS

Administrative Officer W Concurrent Head, Human Resource Unit

Date: August 14, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Place of Assignment	
					Education	Training	Experience		
1	CHIEF ENVIRONMENTAL MANAGEMENT SPECIALIST	EMBB-CEVNMS-45-2014	24	90078	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/management training/learning and development intervention	4 years of supervisory/management experience	Career Service Professional/ Second Level eligibility	EMB Region 8
					Competency (if applicable)	<p>Building collaborative, inclusive working relationships. Intermediate: Builds Partnerships and networks to deliver or enhance work outcomes.</p> <p>Managing Performance and Coaching for Results. Intermediate: Creates tools and/or applies new methods in correcting and improving below standard or non-compliant performance of individuals or groups using knowledge and skills in coaching to enable them to self-initiate solutions for their growth and development.</p> <p>Leading Change. Intermediate: Implements plans or activities related to a change initiative affecting one's functional area or expertise and motivates division members' commitment to accept change.</p> <p>Thinking Strategically and Creatively. Intermediate: Creates or defines goals and initiatives based on how one can support, extend or align to the goals of one's department or functional area.</p> <p>Creating and Nurturing a High Performing Organization. Intermediate: Builds a shared sense of destiny among individuals with seemingly disparate views, concerns and aspirations; creates team cohesion and improves individual and team performance.</p>			

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 25, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
 5. This Office highly encourages all interested applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

[Signature]
Engr. WILSON L. TRAVECO, PhD.
Regional Director
DENR Compound, Brgy. 2, Tacloban City
emb8_records@emb.gov.ph

CSC FO-LEYTE I

ACKNOWLEDGMENT RECEIPT
Unique ID No.
Date and Time of Receipt
Receiving Officer
[Signature]
SHARMM A. SALVA
Human Resource Specialist

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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To: CIVIL SERVICE COMMISSION (CSC)

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QUEENE C. MADEJAS

Administrative Officer V/Concurrent Head, Human Resource Unit

Date: August 14, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SUPERVISING ENVIRONMENTAL MANAGEMENT SPECIALIST	EMB-SVENMS-72-2014	22	71511	Bachelor's degree in relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		EMB Region 8
2	SUPERVISING ENVIRONMENTAL MANAGEMENT SPECIALIST	EMB-SVENMS-71-2014	22	71511	Bachelor's degree in relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		EMB Region 8
3	ENGINEER IV	EMB-ENG4-61-2014	22	71511	Bachelor's degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080		EMB Region 8
4	ENVIRONMENTAL MANAGEMENT SPECIALIST I	EMB-EMST1-179-2014	11	27000	Bachelor's degree in relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility		
5	ADMINISTRATIVE ASSISTANT I	EMB-ADAS1-47-2004	7	18620	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility		EMB Region 8

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Regional Director
DENR Compound, Brgy. 2, Tadalban City
embtr8_records@emb.gov.ph

CSC FO-LEYTE I
Regional Office - Division Office
Region VIII - Division Office
CSC FO-LEYTE I

ACKNOWLEDGEMENT RECEIPT
Unique ID No. 18-8 AUG 2023
Date and Time of Receipt
Receiving Officer **SHARVIN K. SALVE**
Human Resource Specialist