


Republic of the Philippines
SOUTHERN LEYTE STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the SOUTHERN LEYTE STATE UNIVERSITY in the CSC website:


Maria Risa Jean O. Pascualado, MPA
HRMO Designate

Date: October 27, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Instructor I	SLSUB-INST1-18-2020	12-1	29,165.00	Master of Science in Social Work	None Required	None Required	None Required/ RA 1080 (for courses requiring bar or board eligibility)	Commitment, Knowledge of Subject, Teaching for Independent Learning, Management of Learning.	Southern Leyte State University- Maasin City Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 6, 2023.

1. Application letter (indicating the position for, item number and name of office where the vacancy is);
2. Comprehensive Curriculum Vitae;
3. Certificate of Employment with actual duties and responsibilities (if applicable);
4. Certificate of training/ seminars (for the past five (5) years, if applicable);
5. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
6. Performance rating in the last rating period (if applicable);
7. Photocopy of certificate of eligibility/rating/license; and
8. Photocopy of Transcript of Records.
9. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Frederick C. Aniga, Ph.D.
Campus Director
Southern Leyte State University- Maasin City Campus
recruitment_maasin@southernleytestateu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.