

Republic of the Philippines  
**MGO SAN ISIDRO, NORTHERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO SAN ISIDRO, NORTHERN SAMAR in the CSC website:

\_\_\_\_\_  
CORNELIETA S. LABASBAS  
HRMO  
Date: April 23, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administrative Aide (Utility Worker I)	7611-09	1	9750	Must be able to read and write	None required	None required	None required MC 11, s. 1996 as amended by MC 10 s. 2013- Category III	None	Municipal Social Welfare and Development

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 8, 2024

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The Agency encourages interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**FERDINAND C. AVILA**  
Municipal Mayor  
MGO San Isidro, Northern Samar  
[hrmo@sanisidro-nsamar.gov.ph](mailto:hrmo@sanisidro-nsamar.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

*[Faint, illegible handwriting on a page with horizontal lines. The text is mostly obscured by blurriness and low contrast.]*