## Republic of the Philippines

## Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the in the CSC website:

GASPIM. RAVAS, JR.

HRMO

Date: July 15, 2021

Position Title o. (Parenthetical Title, if applicable)	Płantilia item No.	Satary/ Job/ Pay Grade		Qualification Standards					Place of
			Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
GUIDANCE SERVICE ASSOCIATE - I	PSHSB - GSA1 - 3 - 1998	12	26,052	Master's degree In Guidance and Counseling	None required	None required	FA 1080 (Gu:dance Caunselor)	CC: (EI:2):(DSE:1):(SPDM:1); OC:(CAI:2):(PD:1); (DPE:2);(SE:1):(WE:1); (MI:2);LC:N/A	PSHS - EVC. Pawing, Palo, Leyt
SCIENCE RESEARCH ASSISTANT - I	PSHSB - SRAS - 14 - 2014	9	19,593	Bachelor's degree relevant to the job	None required	None required	Career Service Sub- professional	CC: (El:1):(DSE:1):(SPDM:2): OC:(CAl:1):(PD:N/A); (DPE:1):(SE:1):(WE:1); (MI:1):LC:(N/A)	PSHS - EVC, Fawing, Palo. Leyt
Nathing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows	Nothing follows
COMPETENCIES									
Core Competencies (CC)	Exemplifying Integrity (EI)	Delivering Service Excellence (DSE)	Solving Problems and Dacision - making (SPDM)				Competency Level	Basic:1; Intermediate:2; Advance:3; Superior:4	
Organizational Competencies (OC)	Championing and Applying Innovation (CAI)	Planning and Delivering (PD)	Demonstrating Personal Effectiveness (DPE)	Speaking Effectively (SE)	Writing Effectively (WE)				
Leadership Competencies (LC)	Building Collaborative and Inclusive Working Relationship (BCIWR)	Managing for Performance and Coaching for Results (MPCR)	Leading change (LD)	Thinking Strategically and Creatively (TRSC)	Creating and Nurturing a High Performance Organization (CNHPO)				
•	(Parenthetical Title, If applicable)  GUIDANCE SERVICE ASSOCIATE - I  SCIENCE RESEARCH ASSISTANT - I  Nothing follows  COMPETENCIES  Core Competencies (CC)  Organizational Competencies (OC)	(Parenthetical Title, If applicable)  GUIDANCE SERVICE ASSOCIATE - I  SCIENCE RESEARCH ASSISTANT - I  Nothing follows  Nothing follows  COMPETENCIES  Core Competencies (CC)  Crganizational Competencies (OC)  Leadership  Building Collaborative and Inclusive Working Relationship	Plantilla Item No.   Grade	Plantilla Item No.   Grade   Monthly Salary	Plantilla Item No.   Grade   Monthly Salary   Education	Position Title (Parenthetical Title, if applicable)  GUIDANCE SERVICE ASSOCIATE - I  PSHSB - GSA1 - 3 - 1998  12  26,052  Master's degree in Guidance and Counseling  None required  SCIENCE RESEARCH ASSISTANT - I  Nothing follows  Nothing follow	Pealtion Title (Parenthetical	Position Title (Parenthetical	Peach Title (Paramhteidal Title, if spilicable)  Plantilla item No. Salary/ Job/ Pay (Grade)  Monthly Salary  Education  Treining Experience  Experience  Experience  Eligibility  Competency (if applicable)  Pays Grade  Monthly Salary  And Competencial (CG)  PSHSB - GSA1 - 3 - 1998  12  26,052  Master's degree in Guidance and Counselling  Guidance and Counselling  None required  None required  FA 1080 (Guidance Caunselor)  FA 1080 (Guidance Caunselor)  FA 1080 (Guidance Caunselor)  PSHSB - SRAS - 14 - 29   19,593  Bachelor's degree relevant to the job  Nothing follows  Nothing f

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 28, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gcv.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records, Certificates of trainings and seminars attended.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.