Electronic copy to be submitted to the CSC FO

Republic of the Philippines PROVINCIAL GOVERNMENT OF SAMAR Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **Provincial Government of Samar** in the CSC website:

SHAREE ANN T. TAN

(Head of Agency)

Date:

July 15, 2018

	Position Title	Plantilla Item No.		Annual Salary	Qualification Standards					
					Education	Training	Experience	Eligibility	(if applicable)	Place of Assignment
No.										
1	Administrative Aide I	809	1	119,772	Must be able to read and	None Required	None Required	None Required		Provincial Agriculture
	(U/W I)				write			MC 11, s. 1996, as		Office
								amended by MC 10, s.		
								2013 (Category III)		
2	Administrative Aide I	886	1	119,772	Must be able to read and	None Required	None Required	None Required		Provincial Veterinary
	(U/W I)				write			MC 11, s. 1996, as		Office
								amended by MC 10, s.		
								2013 (Category III)		
3	Administrative Aide II	1119	2		Must be able to read and	None Required	None Required	None Required		Provincial Social
		1120			write			MC 11, s. 1996, as		Welfare &
								amended by MC 10, s.		Development Office
								2013 (Category III)		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below **NOT LATER than July 20, 2018**

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

The Human Resource Management Division

Provincial Administrator's Office

Capitol, Catbalogan City, Samar 6700