

Republic of the Philippines  
Provincial Government of Southern Leyte  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions of Provincial Government of Southern Leyte in the CSC website:

*Shera Halayna*  
SHERA S. HALAYNA  
HRMO II

Date: **DEC 05 2018**

No.	Position Title (Parenthetical Title if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	MEDICAL TECHNOLOGIST II	426	15/1	29,010.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	4 Hours of relevant Training	1 year of relevant Experience	RA 1080		SOYMPH
2	LABORATORY AIDE II	511	4/1	12,674.00	Elementary school graduate	None Required	None Required	None Required		SOYMPH
3	ADMINISTRATIVE ASSISTANT II (CLERK IV)	5	8/1	14,654.00	Completion of two studies in college	4 Hours of relevant Training	1 year of relevant Experience	Career Service Subprofessional		Provincial Governor Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than \_\_\_\_\_.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

