



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: **CIVIL SERVICE COMMISSION (CSC)**

Republic of the Philippines
Provincial Government of Southern Leyte
Request for Publication of Vacant Positions

This is to request the publication of the following vacant positions of Provincial Government of Southern Leyte in the CSC website:

JESSICA MARIE ESCANO PANO
ACTING GOVERNOR
CHRISTOPHERSON M. YAP
(Head of Agency)

Date: _____

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	MEDICAL SPECIALIST III	412	23/1	52,479.00	Doctor of Medicine	8 hours of relevant Training	2 years of relevant Experience	RA 1080	Salvacion Oppus-Yñiguez Memorial Provincial Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Sheila S. Hatayna
HRMO II
HR Office Provincial Capitol Bldg.,
Asuncion, Maasin City, Southern
Leyte 6600
(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.