CS Form No. 9
Series of 2017

Electronic copy to be submitted to the CSC FO

Republic of the Philippines
PROVINCIAL GOVERNMENT OF SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **Provincial Government of Samar** in the CSC website:

JULIET T. DAYAP, DVM
(OIC-HRMO)

Date: October 11, 2018

No.	Position Title	Plantilla Item No.	Salary / Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Clerk I)	290	3	136,644.00	Completion of two years studies in college	none required	none required	Career Service (Sub Professional) First level eligibility		Provincial Assessor's Office
2	Administrative Aide IV (Clerk II)	304 311	4	145,860.00	Completion of two years studies in college	none required	none required	Career Service (Sub Professional) First level eligibility		Provincial Assessor's Office
3	Administrative Aide II (Messenger)	1119 1120	2	128,004.00	Elementary School Graduate	None Required	None Required	None Required MC 11, s. 1996, as amended by MC 10, s. 2013 (Category III)		Provincial Social Welfare & Development Office
4	Community Development Assistant I	894	7	177,420.00	Completion of two years studies in college	none required	none required	Career Service (Sub Professional) First level eligibility		Provincial Environment and Natural Resources Management Office

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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Record

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

The Human Resource Management Division
Provincial Administrator's Office
Capitol, Catbalogan City, Samar 6700