

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

Rhodora G. Bonifacio
RHODORA G. BONIFACIO

HRMO

Date: January 29, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Equipment Technician II	65	8	P16,282.00	Completion of relevant 2 years studies in college or completion of relevant Medical Laboratory Technician Course	4 Hours relevant training	1 Year relevant experience	Equipment Technician (MC 11, s.96-CAT II)		Dr. Manuel B. Veloso Memorial Hospital (Palompon, Leyte)
2	Cook I	155	3	P11,1914.00	Elementary School Graduate	None required	None required	None required (MC11, s.96-Cat. III)		Ormoc District Hospital
3	Administrative Aide III (Utility Worker II)	111	3	P11,1914.00	Must be able to read and write	None required	None required	None required (MC 11, s.96-CAT III)		Western Leyte Provincial Hospital (Baybay City)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 28, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
SAO/HRMO
Senator Enage St., Tacloban City
rhodorabonifacio@yahoo.com/lesliepaglinawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.