Request for Publication of Vacant Positions **Provincial Government of Biliran** Republic of the Philippines

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Biliran in the CSC website:

MAITAS. CORDOVA Admin Officer IV

]								Date:	February 11, 2019	2019
			Salary/			Qualification Standards	Standards			
No.	Title, if applicable)	Item No.	Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
_	Adm. Officer V	140	18	34,541.00	34,541.00 Bachelor's Degree relevant to the	8 hours of relevant	2 years of relevant	2 years of relevant Career Service Prof /		I GIL DROVINGE
	(Budget Officer III)				job.	training	experience	Second Level		OF BII IDAN
								Eligibility		
Inter	ested and qualified	applicant	s should	signify thei	Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below	ing documents to the app	olication letter and s	end to the address below	V	

not later than February 21, 2019.

- 2. Performance rating in the last rating period (if applicable); 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 3. Photocopy of certificate of eligibility/rating/license; and
- Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MAITA'S. CORDOVA

Admin Officer IV

Calumpang, Naval, Biliran

hrmobiliranprovince@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.