



Republic of the Philippines
NATIONAL POLICE COMMISSION
• PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte

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be in MS Excel format



Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

This is to request the republication/publication of the following vacant NUP Positions of Philippine National Police Regional Office 8
in the CSC website:

PLTCOL HECTOR F ENAGE
AC, RPRMID

AUG 09 2021

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administrative Aide IV	ADA4-1166-2013	4	14400	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	MC 10,s 2013 CAT II	N/A	Matag-ob, MPS, LPPO
2	Administrative Assistant 1	ADAS1-2149-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subpro), MC 11,s.1996-cat.1)	N/A	Matag-ob, MPS, LPPO

3	Administrative Assistant 1	ADAS1-2164-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11.s.1996-cat.1)	N/A	San Isidro MPS, LPPO
4	Administrative Assistant 1	ADAS1-2165-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11.s.1996-cat.1)	N/A	San Isidro MPS, LPPO
5	Administrative Assistant 1	ADAS1-2180-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11.s.1996-cat.1)	N/A	Villaba MPS, LPPO
6	Administrative Assistant 1	ADAS1-2181-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11.s.1996-cat.1)	N/A	Villaba MPS, LPPO
7	Administrative Assistant 1	ADAS1-2150-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11.s.1996-cat.1)	N/A	Matalom MPS, LPPO

8	Administrative Assistant 1	ADAS1-2133-2013	7	17179	Completion of 2 years studies in College or HS Grad with Relevant Vocational Trade Course	None required	None required	Career Service (Subprof), MC 11,s.1996-cat.1)	N/A	Isabel MPS, LPPO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 16, 2021.

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment, if
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:

PLTCOL HECTOR FENAGE

AC, RPRMD

Camp Ruperto Kangleon, Palo, Leyte