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Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the republication/publication of the following vacant NUP Positions of Philippine National Police Regional Office 8 in the CSC website:


PBGEN DIONARDO B CARLOS
(Head of Agency)

Date: JUL 23 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I (Supply Officer I)	ADOF-139-2005	10	P19,233.00	Bachelor's Degree	None Required	None Required	CSP, Second Level	N/A	BPPO
2	Administrative Assistant III (Computer Operator II)	ADAS3-1153-2013	9	P17,975.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Villareal MPS, SPPO

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3	Administrative Assistant I (Computer Operator I)	ADAS1-2039-2013	7	P15,738.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Almeria MPS, BPPO
4	Administrative Assistant I (Computer Operator I)	ADAS1-2102-2013	7	P15,738.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Alang-Alang MPS, LPPO
5	Administrative Assistant I (Computer Operator I)	ADAS1-2103-2013	7	P15,738.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Alang-Alang MPS, LPPO
6	Administrative Assistant I (Computer Operator I)	ADAS1-2325-2013	7	P15,738.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	PS1, OCPO

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					Education	Training	Experience	Eligibility	Competency (if applicable)	
7	Administrative Aide VI (Communication Equipment Operator II)	ADA6-237-2013	6	P14,847.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	PS I, OCPO
8	Administrative Aide V (Photographer I)	ADA5-139-2005	5	P14,007.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	OCPO
9	Administrative Aide V (Photographer I)	ADA5-195-2005	5	P14,007.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	NSPPO
10	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1189-2013	4	P13,214.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Catubig MPS, NSPPO
11	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1158-2013	4	P13,214.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Isabel MPS, LPPO

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12	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1181-2013	4	P13,214.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Tunga MPS, LPPO
13	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1216-2013	4	P13,214.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Hinabangan MPS, SPPO
14	Administrative Aide IV (Communication Equipment Operator I)	ADA4-1130-2013	4	P13,214.00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	None required	None required	MC 10,s. 2013 - Cat II)	N/A	Llorente MPS, ESPPO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment, if any
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)

- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:



PCOL ANDRE P. DIZON

Chief, RPRMD

Camp Ruperto Kangleon, Palo, Leyte