



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
POLICE REGIONAL OFFICE 8
Camp Ruperto K Kangleon, Palo, Leyte



Electronic copy to be submitted to the CSC FO must
be in MS Excel format

Request for Republication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the republication/publication of the following vacant NUP Positions of Philippine National Police Regional Office 8
in the CSC website:

PLTCOL HECTOR F ENAGE
OIC, RPRMID

Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment	
					Education	Training	Experience	Eligibility		Competency (if applicable)
1	Administrative Assistant III	ADAS3-1085-2013	9	19 552 00	Completion of 2 years studies in College or High School Graduate with relevant vocational / trade course	4 hours of relevant training	1 year of relevant experience	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Lapaz MPS, LPPD
2	Fingerprint Examiner II	FPTX2-177-1998	9	19 552 00	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional Eligibility): First Level Eligibility	N/A	OCPO

3	Administrative Assistant III	ADAS3-1092-2013	9	19 552 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Merida MPS, LPPO
4	Administrative Assistant I	ADAS1-2106-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Babatingon MPS, LPPO
5	Administrative Assistant I	ADAS1-2225-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	San Vicente MPS, NSPPO
6	Administrative Assistant I	ADAS1-2226-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Silvino Lobos MPS, NSPPO
7	Administrative Assistant I	ADAS1-2227-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Silvino Lobos MPS, NSPPO

8	Administrative Assistant I	ADASI-2272-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Tagapul-an MPS, SPPO
9	Administrative Assistant I	ADASI-2257-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Paranas MPS, SPPO
10	Administrative Assistant I	ADASI-2074-2013	7	17 179 00	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	None required	CSSP; First Level; (MC 11, s 1996 - Cat I)	N/A	Jipapad MPS, ESPPO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 11, 2021.

- a Letter of Application
- b Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- c Transcript of Records and Diploma Authenticated with Receipts
- d Certificate of Eligibility (Authenticated)
- e Certificate of Training (if required for the position); (Authenticated); with receipt
- f Certificate of Employment, if
- g NBI Clearance (1 original and 1 authenticated copy with receipt);
- h NSO Birth Certificate (original copies with receipt);
- j NSO Marriage Certificate, if applicable (original copies with receipt)
- j Attested Appointment (KSS Form BLG 33) of current position, if applicable; (Authenticated) and
- k Individual Performance Evaluation Rating (IPER) for the last two semesters prior to the application, if applicable. (Authenticated)
- l Awards

QUALIFIED APPLICANTS are advised to hand in or send through personal/courier their application to:



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