be in MS Excel format

must

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Palompon Institute of Technology in the CSC Websita:	
MIGHT	
HAIDE O. MARQUEZ /)	

Date:

May 28, 2019

	Position Title	Plantilla Item	Salary/	Monthly			Qualification S	tandards		Place of	
No.	(Parenthetical Title, if	No.	Job/ Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment	Remarks
1	instructor I (Marine Biology)	PITB-INST1-3- 2018	12	22,938.00	Master's Degree in the area of specialitization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Math and Science Department	
2	Instructor I (Marine Transportation)	PITB-INST1-3- 2007	12	22,938.00	Master's Degree in the area of specialitization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	"Monitoring and evaluating "Report preparation and documentation "Problem solving skills "Information education and communications "Knowledge of related regulations and procedures of government agencies "mobilizing for responsive community development "Process management	Marine Transportation Department	For applicants with special needs shall indicate in their application letters the kind of special assistance they need, like assistance of Special Education Practitioners, Braille Professions and the like.
3	Instructor I (Foods)	PITB-INST1-3- 2008	12	22,938.00	Master's Degree in the area of speciallization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Technology Education Department	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 13, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HAIDE O. MARQUEZ

Administrative Officer V for HRM / Acting QAO-AS

Evangelista St., Palompon, Leyte

homarquet@pit.edu.ph

Electronic copy to be submitted to the CSC FO	must
be in MS Excel format	

Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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HAIDE/O. MARQUEZ

Date:

May 28, 2019

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No.	(Parenthetical Title, if	No.	Job/ Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment	Remarks
4	Instructor I (Marine Transportation)	PITB-INST1-4- 2010	12	22,938.00	Master's Degree in the area of specialiization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Marine Transportation Department	For explicants with enough needs
5	Instructor I (Marine Biology)	PITB-INST1-4- 2018	12	22,938.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	*Monitoring and evaluating *Report preparation and documentation *Problem solving skills *Information education and communications *Knowledge of related regulations and procedures of government agencies *mobilizing for responsive community development *Process management	Math and Science Department	For applicants with special needs shall indicate in their application letters the kind of special assistance they need, like assistance of Special Education Practitioners, Braille Professions and the like.
6	Instructor I (Marine Engineering)	PITB-INST1-5- 2010	12	22,938.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Marine Engineering Department	and the line.

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To: CIVIL SERVICE COMMISSION (CSC)

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/mrg ver	
/HAIDE O. MARQUEZ /	
/ // HPMO (b. / /	

May 28, 2019 Date:

	Position Title	Diantilla Itam	Salary/	Manthly			Qualification St	tandards		Place of	Domestic	
No.	(Parenthetical Title, if	Plantilla Item No.	Job/ Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment	Remarks	
7	Instructor I (Garments)	PITB-INST1-5- 2018	12	22,938.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Technology Education Department		
8	Instructor I (Marine Engineering)	PITB-INST1-6- 2018	12	22,938.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD oligibility)	"Monitoring and evaluating "Report preparation and documentation "Problem solving skills "Information education and communications "Knowledge of related regulations and procedures of government agencies "mobilizing for responsive community development "Process management	Marine Engineering Department	For applicants with specia _I needs shall indicate in their app _{II} cation letters the kind of special assistance they need, like assistance of Special Education Practitioners, Braille Prof ₉ ssions and the like.	
9	Instructor I (HRM)	PITB-INST1-7- 2018	12	22,938.00	Master's Degree in the area of specialiization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		HRM Department		

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Republic of the Philippines PALOMPON INSTITUTE OF TECHNOLOGY

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

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HAIDE O. MARQUEZ
HRMO (1.

Date:

May 28, 2019

	Position Title	Plantilla Item	Salary/	Monthly	[Qualification St	andards		Place of	
No.	(Parenthetical Title, if	No.	Job/ Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment	Remarks
10	Instructor I (Business Administration)	PITB-INST1-8- 2018	12	22,938.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Business Administration Department	
11	Instructor I (Civil Engineering)	PiTB-INST1-9- 2018	12	22,938.00	Master's Degree in the area of specialiization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	"Monitoring and evaluating "Report preparation and documentation "Problem solving skills "Information education and communications "Knowledge of related regulations and procedures of government agencies "mobilizing for responsive community development "Process management	Engineering Department	For applicants with special needs shall indicate in their application letters the kind of special assistance they need, like assistance of Special Education Practitioners, Braille Professions and the like.
12	Instructor I (Physical Education)	PITB-INST1-18- 2002	12	22,938.00	Master's Degree in the area of speciallization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)		Physical Education Department	and the fixe.

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homarquez@pit.edu.ph

CS Form No.	
Revised 2018	

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PALOMPON INSTITUTE OF TECHNOLOGY

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HAIDE O MARQUEZ	
/.'./- \/ \/ \/ \/ \/	
/ HAIDE O/MARQUEZ/ \	

/ // JARMO

Date: May 28, 2019

	Position Title	Plantilla Item	Salary/	Monthly			Qualification St	andards		Place of	
N	. (Parenthetica Title, if	No.	Job/ Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment	Remarks
1	Instructor I (Electrical Technolog	PITB-INST1-10- 2018	12	22,938.00	Master's Degree in the area of specialitzation or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	*Monitoring and evaluating *Report preparation and documentation *Problem solving skills *Information education and communications *Knowledge of related regulations and procedures of government agencies *mobilizing for responsive community development *Process management	Industrial Technology Department	For applicants with special needs shall indicate in their application letters the kind of special assistance they need, like assistance of Special Education Practitioners, Braille Professions and the like.

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APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.