

Republic of the Philippines
PALOMPON INSTITUTE OF TECHNOLOGY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Palompon Institute of Technology in the CSC website:

Diana B. Montejo
DIANA VERONICA B. MONTEJO
HRMO

Date: April 29, 2020

No	Position Title (Parenthetical Title, if	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment	Remarks
					Education	Training	Experience	Eligibility			
1	Instructor I (Marine Engineering)	PITB-INST1-4- 2002	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required	RA 1080 (For courses BAR or BOARD eligibility)	College of Maritime Education	For applicants with special needs shall indicate in their application letters the kind of special assistance they need, like Special Education Practitioners, Braille Professions and the like.
2	Instructor I (Garments)	PITB-INST1-5- 2018	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required	RA 1080 (For courses BAR or BOARD eligibility)	College of Teacher Education	
3	Instructor I (Fashion and Apparel / Garments)	PITB-INST1-9- 2018	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required	RA 1080 (For courses BAR or BOARD eligibility)	College of Technology and Engineering	

4	Instructor I (Mechanical Engineering)	PITB-INST1-18- 2002	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	*Monitoring and evaluating *Report preparation and documentation *Problem solving skills *Information education and communications *Knowledge of related regulations and procedures of government agencies *mobilizing for responsive community development *Process management	College of Technology and Engineering
5	Instructor I (Electronics and Communication Engineering)	PITB-INST1-31- 2016	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	*Monitoring and evaluating *Report preparation and documentation *Problem solving skills *Information education and communications *Knowledge of related regulations and procedures of government agencies *mobilizing for responsive community development *Process management	College of Technology and Engineering
6	Instructor I (Social Science)	PITB-INST1-6- 2016	12	24,495.00	Master's Degree in the area of specialization or its allied/related fields	None required	None required	None Required RA 1080 (For courses BAR or BOARD eligibility)	*Monitoring and evaluating *Report preparation and documentation *Problem solving skills *Information education and communications *Knowledge of related regulations and procedures of government agencies *mobilizing for responsive community development *Process management	College of Arts and Sciences

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than
May 15, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NORBERTO C. OLAVIDES

OIC-President

Evangelista St., Palompon, Leyte

pit_suc@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.