

Republic of the Philippines
PHILIPPINE INFORMATION AGENCY
Request for Publication of Vacant Positions

TO: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE INFORMATION AGENCY in the CSC website:

Date: **JAN 25 2021**

ELEANOR LIM-MARTIN
Division Chief, HRDD

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Information Officer III	PIAB-INFO3-54-1998	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Program Management Division
2	Information Officer II	PIAB-INFO2-48-1998	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Program Management Division
3	Information Officer II	PIAB-INFO2-51-1998	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Program Management Division
4	Administrative Assistant V	PIAB-ADAS5-1-2008	11	23,877.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Sub-professional) First Level Eligibility	N/A	Administrative Division

5	Administrative Assistant III	PIAB-ADAS3-16-2008	9	19,593.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional) First Level Eligibility	N/A	Program Management Division
6	Administrative Assistant III	PIAB-ADAS3-6-2008	9	19,593.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional) First Level Eligibility	N/A	Finance and Management Division
7	Information Officer I	PIAB-INFO1-14-1998	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	NCR
8	Information Officer II	PIAB-INFO2-46-1998	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	CAR
9	Information Officer II	PIAB-INFO2-2-1998	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region I
10	Information Officer III	PIAB-INFO3-4-2008	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region I
11	Information Officer II	PIAB-INFO2-4-2008	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region III
12	Information Officer III	PIAB-INFO3-10-2008	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region IV-A
13	Information Officer II	PIAB-INFO2-6-2008	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region IV-A
14	Information Officer I	PIAB-INFO1-31-1998	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Region IV-A

15	Information Officer IV	PIAB-INFO4-21-2008	22	68,415.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VII
16	Information Officer II	PIAB-INFO2-1-2020	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VII
17	Information Officer I	PIAB-INFO1-2-2020	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Region VII
18	Information Officer I	PIAB-INFO1-3-2020	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Region VII
19	Information Officer II	PIAB-INFO3-33-1998	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VIII
20	Information Officer III	PIAB-INFO3-34-1998	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region VIII
21	Administrative Assistant III	PIAB-ADAS3-6-2020	9	19,593.00	Completion of two-year studies in College or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-professional) First Level Eligibility	N/A	Region VIII
22	Information Officer IV	PIAB-INFO4-22-2008	22	68,415.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region IX
23	Information Officer III	PIAB-INFO3-15-2008	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region IX
24	Information Officer III	PIAB-INFO3-4-2020	18	43,681.00	Bachelor's degree	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region X

25	Information Officer II	PIAB-INFO2-41-1998	15	33,575.00	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Region X
26	Information Officer I	PIAB-INFO1-47-1998	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	N/A	Region X

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 07, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ELEANOR LIM-MARTIN

Division Chief, HRDD

3/F PIA Building, Visayas Avenue, Q.C.

careers@pia.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.