Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines Provincial Government of Southern Leyte Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions of <u>Provincial Government of Southern Leyte</u> in the CSC website:

(Ŭ) HRMO I

Date: October 20, 2022

No	Position Title (Parenthetical Title if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Disconf
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	SUPERVISING AGRICULTURIST	238	22	61,574.00	Bachelor's degree in Agriculture or allied courses such as Agriculture Engineering, Fisheries Technologist and Veterinary Medicine	16 hours of relevant training	3 years of relevant experience	Relevant RA 1080 (Agriculturi st, Agricultural Engineer, Fisheries Technologi st and Veterinaria n, depending on the functions, duties and responsibili ties as indicated in the Position Description Form)		Provincial Agricultural Services Office

2	SENIOR AGRICULTURIST	241	18	39,313.00	Agriculture	relevant training	2 years of relevant experience	Relevant RA 1080 (Agriculturi st, Agricultural Engineer, Fisheries Technologi st and Veterinaria n, depending on the functions, duties and responsibili ties as indicated in the Position Description Form)		Provincial Agricultural Services Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **November 4, 2022**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can bedownloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identify and expression(SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Sheila S. Hatayna					
HRMO II					
HR Office Provincial Capitol Bldg.,					
Asuncion, Maasin City, Southern Leyte					
6600					
(E-mail Address)					

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.