Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines Provincial Government of Southern Leyte Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions of Provincial Government of Southern Leyte in the CSC website:

JOSELITO E. RABI

Provincial Administrator

Date:

3-23-2020

N o.	Position Title (Parenthetical Title if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of
					Education	Training	Experience	Eligibility	Competency (if applicable)	Assignment
1	NURSING ATTENDANT I	690	4/1	13,214.00	Elementary school graduate	None Required	None Required	None required (MC 11, s. 96 - Cat. III)		Sogod District Hospital
2	NURSE I	678	10/1		Bachelor of Science in Nursing	None Required	None Required	RA 1080 (Nurse)		Sogod District Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can bedownloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Joselit	o E. Rabi
HRMOI	-Designate

HR Office Provincial Capitol Bldg.,
Asuncion, Maasin City, Southern Leyte
6600
(E-mail Address)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.