

Republic of the Philippines
PGO SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO SAMAR in the CSC website:

Juliet T. Dayap
JULIET T. DAYAP
OIC - HRMO

Date: June 21, 2021

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary y/ Job/ Pay Grad	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Legislative Staff Employee I	145	2	12790	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 1996, as amended by MC 10, s. 2013, Category III)		SP Office
2	Administrative Officer IV (Administrative Officer II)	1127	15	33575	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	Career Service (professional) second level eligibility		Provincial Engineering Office
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 7, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GISELA L. DACAYNOS

HRMO II

(Position Title)

PGO Samar, Capitol, Catbalogan

hrmoplusamar@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.