Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines PROVINCIAL GOVERNMENT OF SAMAR Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Provincial Government of Samar in the CSC website:

Date:

February 27, 2019

	Position Title (Parenthetical Title, if applicable)	Plantilla	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					
No.					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Provincial Government Assistant Department Head	170	24	83,406.00	Bachelor's Degree	24 hours of training on management/ supervision		Career Service Professional/ Second Level Eligibility	Building Collaborative , inclusive working relationships Managing Performance and Coaching for Results Leading Change Thinking Strategically and Creatively Creating and nurturing a high performing organization.	Provincial Planning and Development Office

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INTERESTED AND QUALIFIED APPLICANTS SHOULD SIGNIFY THEIR INTEREST IN WRITING, Attach the following documents to the application letter and send to the address below not later than March14, 2019.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/ email their application to:

THE HUMAN RESOURCE MANAGEMENT DIVISION

email address: juliet dayap@yahoo.com

Provincial Administrator's Office

2nd Floor, Capitol, Catbalogan City, Samar 6700

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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