Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines PROVINCIAL GOVERNMENT OF SAMAR Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **Provincial Government of Samar** in the CSC website:

Date:

February 20, 2020

			Salary/ Job/		Qualification Standards					
No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Pay Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1	Administrative Aide IV (Driver II) ** ANTICIPATED Vacancy	17	4	13,214.00	Elementary school graduate	none required	none required	Professional Driver's License		Governor's Office
2	Administrative Aide III (Driver I)	253 254	3	12,466.00	Elementary school graduate	none required	none required	Professional Driver's License	4	Provincial Treasurer's Office
3	Construction & Maintenance Man	948 971 1015	2	11,761.00	Elementary school graduate	none required	none required	None Required (MC 11, s. 1996, as amended by MC 10, s. 2013 Category III)		Provincial Engineering Office
4	Administrative Aide III (Laborer II)	1042	3	12,466.00	Must be able to read and write	none required	none required	None Required (MC 11, s. 1996, as amended by MC 10, s. 2013 Category III)	-	Provincial Engineering Office

INTERESTED AND QUALIFIED APPLICANTS SHOULD SIGNIFY THEIR INTEREST IN WRITING. Attach the following

documents to the application letter and send to the address below not later than March 3, 2020.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph; 2. Performance rating in the last rating period (if applicable);
- 3. Certified Photocopy of certificate of eligibility/rating/license; and
- 4. Certified Photocopy of Transcript of Records from Registrar of school where graduated

QUALIFIED APPLICANTS are advised to send through email their application to:

juliet_dayap@yahoo.com

