

Republic of the Philippines
LGU, Provincial Government of Northern Samar
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Provincial Government of Northern Samar.



JOCELYN J. ADDUN

PHRMDO

Date:

12/19/2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Experience	Training	Eligibility	Competency (Preference shall be given to applicants who possess the following competencies)	
1	Prison Guard II	PGO 28-3	7/1	P14,951.00	Completion of two years studies in college	None required	None required	Career Service (Subprofessi- onal) First Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office. > Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction. > Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result. > Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner. > Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results. 	PGO
2	Administrative Assistant I (Bookbinder III)	PGO 7-8	7/1	14,951.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96.-Cat. III)	<ul style="list-style-type: none"> > Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office. > Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction. > Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result. > Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner. > Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results. 	PGO

3	Engineer I	PEO 69-3	12/1	21,791.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080 (Engineer)	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Basic) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Basic) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	PEO
4	Administrative Assistant I (Audio Visual Equipment Operator III)	PIO 7-9	7/1	P 14,951.00	High School Graduate or completion of relevant vocational/ trade school	None required	None required	None required (MC 11, s. 96 - Cat. III)	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction.</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	PIO

5	Local Disaster Risk Reduction Management Officer II	PDRRMO 52-19	15/1	29,004.00	Bachelor's degree	1 year of relevant experience on DRRM	4 hours of relevant training on DRRM	Career Service (Professional) Second Level Eligibility	<p>> Exemplifying Integrity (Intermediate) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Intermediate) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Intermediate) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Intermediate) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Details (Intermediate) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Intermediate) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Intermediate) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	PDRRMO
6	Social Welfare Officer II	PSWDO 139	15/1	29,004.00	Bachelor's degree in Social Work or relevant to the job	1 year of relevant experience	4 hours of relevant training	RA 1080 (Social Worker)	<p>> Exemplifying Integrity (Intermediate) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Intermediate) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Intermediate) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Intermediate) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Details (Intermediate) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Intermediate) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Intermediate) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	PSWDO

7	Social Welfare Officer III	PSWDO 143	18/1	38,605.00	Bachelor's degree in Social Work or relevant to the job	2 years of relevant experience	8 hours of relevant training	RA 1080 (Social Worker)	<p>> Exemplifying Integrity (Advanced) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Advanced) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Advanced) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Advanced) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Detail (Advanced) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Advanced) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Advanced) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p> <p>> Case Networking & Linkages (Advanced) The ability to build and maintain effective & beneficial working relationship and partnership with other institutions, groups, stakeholders and intermediaries and leverage these contacts.</p> <p>> Case Management / Case Analysis (Advanced) The ability to render assistance in implementing planned interventions for services or alternatives to meet the needs of disadvantaged clients</p>	PSWDO
8	Medical Technologist II	NSPH 111-3	15/1	30,531.00	Bachelor's degree in Medical Technology or Bachelor of Science in Public Health	1 year of relevant experience	4 hours of relevant training	RA 1080 (Medical Technologist)	<p>> Exemplifying Integrity (Intermediate) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Intermediate) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Intermediate) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Intermediate) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Details (Intermediate) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Intermediate) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Intermediate) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	NSPH

9	Social Welfare Officer I	NSPH 138-2, and ADH 138-4	11/1	20,754.00	Bachelor's degree in Social Work or relevant to the job	None required	None required	RA 1080 (Social Worker)	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Basic) The ability to use internal and external resources effectively to achieve individual, team, and organizational goals.</p> <p>> Attention to Details (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Basic) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Case Networking & Linkages (IBasic) The ability to build and maintain effective & beneficial working relationship and partnership with other institutions, groups, stakeholders and intermediaries and leverage these contacts.</p> <p>> Case Management / Case Analysis (Basic) The ability to render assistance in implementing planned interventions for services or alternatives to meet th needs of disadvantaged clients</p>	NSPH and ADH
10	6 Nurses I	NSPH 126-70, 126-71, 126-72, 126-73, 126-74 and 126-75	11/1	20,754.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Basic) The ability to use internal and external resources effectively to achieve individual, team, and organizational goals.</p> <p>> Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Basic) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	NSPH

11	Medical Officer III	NSPH 123-5	21/1	57,805.00	Doctor of Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080 (Physician)	<p>> Exemplifying Integrity (Advanced) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Advanced) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Advanced) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Advanced) The ability to use internal and external resources effectively to achieve individual, team, and organizational goals.</p> <p>> Attention to Detail (Advanced) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Advanced) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Advanced) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p> <p>> Thinking Strategically and Creatively (Intermediate) The ability to “see the big picture”, think multi-dimensionally, craft innovative solutions, identify connections between situations or things that are not obviously related, and come up with new ideas and different ways to enhance organizational effectiveness and responsiveness.</p>	NSPH
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12	Medical Specialist II	NSPH 121-8	23/1	73,811.00	Doctor of Medicine	1 year of relevant experience	4 hours of relevant training	RA 1080 (Physician)	<p>> Exemplifying Integrity (Advanced) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Advanced) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Advanced) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Advanced) The ability to use internal and external resources effectively to achieve individual, team, and organisational goals.</p> <p>> Attention to Detail (Advanced) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Professionalism (Advanced) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job.</p> <p>> Interpersonal Skills (Advanced) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results</p> <p>> Thinking Strategically & Creatively (Advanced) The ability to "see the big picture", think multi-dimensionally, craft innovative solutions, identify connections between situations or things that are not obviously related, and come up with new ideas and different ways to enhance organizational effectiveness and responsiveness.</p>	NSPH
13	Administrative Aide VI (Storekeeper II)	CatubigD H6-33	6/1	14,847.00	Completion of two years studies in college	None required	None required	Career Service (Sub-professional) First Level Position	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Achievement Orientation (Basic) The ability to use internal and external resources effectively to achieve individual, team, and organizational goals.</p> <p>> Attention to Detail (Basic) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p>> Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	CatubigDH

14	Farm Worker I	PAO 152-1	2/1	11,173.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96 - Cat. III)	<p>> Exemplifying Integrity (Basic) The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p>> Delivering Service Excellence (Basic) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction.</p> <p>> Solving Problems and Making Decisions (Basic) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p>> Interpersonal Skills (Basic) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.</p>	PAO
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Interested and qualified applicants should signify their interest in writing. Please attach the following documents to the application letter and send to the address below not later than January 17, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph;
2. Performance rating/s in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOCELYN J. ADDUN 

PHRMDO
2nd Floor, Capitol Bldg., Brgy. Dalakit
Catarman, Northern Samar

melissamuncada2018@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.