

Republic of the Philippines  
LGU, Provincial Government of Northern Samar  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Provincial Government of Northern Samar.



JOCELYN J. ADDUN  
PHRMDO

Date: June 28, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (Preference shall be given to applicants who possess the following competencies)	
1	Social Welfare Office r I	SADH 138-1 PSWDO 138-2	11/1	P22,316.00 P21,200.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	<p><b>&gt; Exemplifying Integrity ( Intermediate)</b> The ability to exemplify high standards of professional behavior as public servants, adhering to ethical as well as moral principles, values and standards of public office.</p> <p><b>&gt; Delivering Service Excellence ( Intermediate)</b> The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction</p> <p><b>&gt; Solving Problems and Making Decisions ( Intermediate)</b> The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result.</p> <p><b>&gt; Achievement Orientation ( Intermediate)</b> The ability to use internal and external resources effectively to accgieve individual, team and organisational goals.</p>	SADH and PSWDO

									<p><b>&gt;Attention to Details (Intermediate)</b> The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner.</p> <p><b>&gt; Professionalism (Intermediate)</b> The ability to conduct self in an excellent and competent manner expected of a person trained to do the job..</p> <p><b>&gt; Case Networking &amp; Linkages (Intermediate)</b> The ability to build and maintain effective &amp; beneficial working relationship and partnership with other institutions, groups, stakeholders and intermediaries and leverage these contacts.</p> <p><b>&gt; Case Management / Case Analysis (Intermediate)</b> The ability to render assistance in implementing planned interventions for services or alternatives to meet the needs of disadvantaged clients</p>	
--	--	--	--	--	--	--	--	--	--	--

The PGNS opens this published vacant position to all interested and qualified applicants regardless of gender, civil status, religion and ethnicity including Person With Disability and should **signify their interest in writing**. Please attach the following documents to the application letter and send to the address below not later than **July 13, 2021**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and work experience sheet which can be downloaded at
2. Performance rating/s in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**JOCELYN J. ADDUN**  
PHRMDO  
2nd Floor, Capitol Bldg., Brgy. Dalat  
Cataraman, Northern Samar

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**