Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines LGU, Province of Northern Samar Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of **LGU-Province of Northern Samar**.

JOCELYN J. ADDUN

PHRMDO

Date: June 3, 2021

No.		Position Title (Parenthitical Title, If applicable)	Plantilla Item No.		Monthly Salary	Qualification Standards					
	o . (P					Education	Experience	Training	Eligibility	Competency (Preference shall be given to applicants who posses the following competencies)	Place of Assignment
		tionist cian II	BDH 109- 4	15/1	32,053.00	Bachelor's degree major in Nutrition, Dietitics or Community Nutrition	1 year relevant experience	4 hours relevant training	RA 1080	> Exemplifying Integrity (Intermediate) The ability to exemplify high standards of professional behavior as public servant, adhering to ethical as well as moral principles, values and standards of public office. > Delivering Service Excellence (Intermediate) The ability to provide proactive, responsive, courteous and effective public service to attain the highest level of customer satisfaction > Solving Problems and Making Decisions (Intermediate) The ability to resolve deviations and exercise good judgment by using fact-based analysis and generating and selecting appropriate courses of action to produce positive result. > Achievement Orientation (Intermediate) The ability to use internal and external resources effectively to achieve individual, team, and organizational goals. > Attention to Detail ((Intermediate) The ability to report accurate information and spot errors in documents and other forms of written communication in a timely manner. > Professionalism (Intermediate) The ability to conduct self in an excellent and competent manner expected of a person trained to do the job. > Interpersonal Skills (Intermediate) The ability to effectively communicate and interact with colleagues, customers and clients, and work well in a team to achieve results.	BDH

The PGNS opens this published vacant position to all interested and qualified applicants regardless of gender, civil status, religion and ethnicity including Person With Disability and should signify their interest in **writing**. Please attach the following documents to the application letter and send to the address below not later than **June 17, 2021**.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and work experience sheet which can be downloaded at www.csc.gov.ph;
- 2. Performance rating/s in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOCELYN J. ADDUN

PHRMDO 2nd Floor, Capitol Bldg., Brgy. Dalakit Catarman, Northern Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.