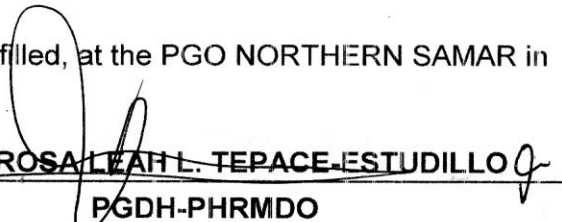


Electronic copy to be submitted to the
CSC FO must be in MS Excel format

Republic of the Philippines
PGO NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO NORTHERN SAMAR in the CSC website:


ATTY. ROSA LEAH L. TEPAGE-ESTUDILLO
 PGDH-PHRMDO

Date: September 16, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary / Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Local Assessment Operations Officer IV	PASSO 82-1	22	64,994.00	Bachelor's degree	16 hours of relevant Training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Basic)	PASSO

2	Administrative Aide I (Utility Worker I)	PGSO II-18	1	11,432.00	Must be able to read and write	None required	None required	None required (MC II, s. 96 - Cat. III)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills(Basic)	PGSO
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 1, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating **in the last rating period** (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
5. The PGNS opens this published vacant positions to all interested and qualified applicants regardless of gender, civil status, religion and ethnicity including Person With Disability.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. ROSA LEAH L. TEPACE-ESTUDILLO
PGDH-PHRMDO
2nd Floor Capitol Bldg. Brgy. Dalakit, Cataman, N. Samar

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.