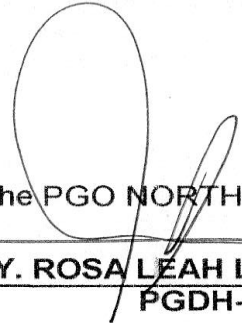


Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
PGO NORTHERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PGO NORTHERN SAMAR in the CSC website:



ATTY. ROSA LEAH L. TEPAGE-ESTUDILLO
PGDH-PHRMDO

Date: March 7, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide IV (Bookbinder II)	PGO 8-7	4	14,807.00	Elementary School Graduate	None required	None required	None required (MC II s. 96, Cat. III) as amended MC 10, s. 2013, Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGO
2	Administrative Aide IV (Bookbinder II)	PGO 8-8	4	14,807.00	Elementary School Graduate	None required	None required	None required (MC II s. 96, Cat. III) as amended MC 10, s. 2013, Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGO
3	Administrative Aide IV (Bookbinder II)	PGO 8-9	4	14,807.00	Elementary School Graduate	None required	None required	None required (MC II s. 96, Cat. III) as amended MC 10, s. 2013, Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGO

4	Administrative Aide IV (Bookbinder II)	PGSO 8-10	4	14,807.00	Elementary School Graduate	None required	None required	None required (MC II s. 96, Cat. III) as amended MC 10, s. 2013, Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGSO
5	Administrative Aide IV (Bookbinder II)	PACCTO 8-11	4	14,807.00	Elementary School Graduate	None required	None required	None required (MC II s. 96, Cat. III) as amended MC 10, s. 2013, Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PACCTO
6	Information Technology Officer II	PGO 13-3	22	67,935.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate)	PGO
7	Administrative Aide VI (Clerk III)	PPDO 6-9	6	16,675.00	Completion of two years studies in college	None required	None required	Career Service (Sub-Professional) First Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PPDO
8	Supervising Administrative Officer	PGSO 13-8	22	67,935.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate)	PGSO

Engineer I	PGSO 69-1	12	27,707.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080 (Engineer)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	PGSO
Administrative Officer IV	PACCTO 52-18	15	34,788.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	PACCTO
Administrative Assistant V	PACCTO 41-2	11	25,650.00	****Completion of two-year studies in college or High School Graduate with relevant vocational trade course	8 hours of relevant training	2 years of relevant experience	Relevant MC II s. 1996 Career Service (Sub-professional)/ First Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	PACCTO
Administrative Assistant III (Computer Operator II)	PACCTO 46-3	9	20,150.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) Data Encoder (MC II, s. 96- Cat. I) First Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic) 	PACCTO
Supervising Administrative Officer	PTO 13-13	22	67,935.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate) 	PTO

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14	Administrative Officer I (Records Officer I)	PTD 5-7	10	22,017.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PTD
15	Architect I	PGSD 89-10	12	27,707.00	Bachelor's degree in Architecture	None required	None required	RA 1080 (Architect)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGSD
16	Local Assessment Operations Officer I	PASSO 83-1	11	25,650.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PASSO
17	Draftsman I	PASSO 87-1	6	16,675.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Sub-professional) Draftsman First Level Eligibility as amended MC 10, s. 2013 - Cat. II	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PASSO
18	Administrative Aide II (Bookbinder I)	PASSO 12-13	2	13,128.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 96- Cat. III) as amended by MC 10, s. 2013 -Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PASSO

19	Administrative Aide VI (Communication Equipment Operator II)	PIO 6-25	6	16,675.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade	None required	None required	Communications Equipment Operator as amended MC 10, s. 2013 - Cat II	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PIO
20	Social Welfare Assistant	PSWDD 143-2	8	18,757.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional) First Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PSWDD
21	Engineer I	PEO 69-9	12	27,707.00	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080 (Engineer)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PEO
22	Project Development Officer I	PEDIPO 64-2	11	25,650.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PEDIPO
23	Youth Development Officer I	PYDD 64-5	10	22,017.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PYDD

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24	Youth Development Officer I	PYDD 64-6	10	22,017.00	Bachelor's degree	None required	None required	Career Service (Professional) Second Level Eligibility	<ul style="list-style-type: none"> > Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic) 	PYDD
25	Nurse I	NSPH 126-11	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	NSPH
26	Nurse I	NSPH 126-15	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	NSPH
27	Nurse I	NSPH 126-22	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	NSPH
28	Nurse I	CAPULDH 126-41	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	CAPULDH

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29	Nurse I	CATUBIGDH 126 47	15	36,619.00	Bachelor of Science in Nursing	None required	None required	RA 1080 (Nurse)	> Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate)	CATUBIGDH
30	Nursing Attendant I	NSPH 128-20	4	15,586.00	Elementary School Graduate	None required	None required	None required (MC II s. 96 -Cat. III) as amended MC 10, s. 2013 Cat. III	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	NSPH
31	Social Welfare Officer I	NSPH 138-2	II	27,000.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	NSPH
32	Social Welfare Officer I	GBTMH 138-3	II	27,000.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	GBTMH
33	Social Welfare Officer I	SADH 138-1	II	27,000.00	Bachelor's degree in Social Work	None required	None required	RA 1080 (Social Worker)	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Achievement Orientation (Basic) > Professionalism (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	SADH

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34	Medical Officer IV	ADH 122-14	23	80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	<ul style="list-style-type: none"> > Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate) 	ADH
35	Medical Officer IV	BDH 122-12	23	80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	<ul style="list-style-type: none"> > Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate) 	BDH
36	Medical Officer IV	SADH 122-13	23	80,003.00	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	RA 1080 (Physician)	<ul style="list-style-type: none"> > Exemplifying Integrity (Advanced) > Delivering Service Excellence (Advanced) > Solving Problems and Making Decisions (Advanced) > Achievement Orientation (Advanced) > Professionalism (Advanced) > Interpersonal Skills (Advanced) > Attention to Detail (Advanced) > Thinking Strategically and Creatively (Intermediate) 	SADH
37	Pharmacist II	GDH 68-8	15	36,619.00	Bachelor's degree in Pharmacy	4 hours of relevant training	1 year of relevant experience	RA 1080 (Pharmacist)	<ul style="list-style-type: none"> > Exemplifying Integrity (Intermediate) > Delivering Service Excellence (Intermediate) > Solving Problems and Making Decisions (Intermediate) > Achievement Orientation (Intermediate) > Professionalism (Intermediate) > Interpersonal Skills (Intermediate) > Attention to Detail (Intermediate) 	GDH

38	Administrative Aide III (Driver I)	PGSO 10-15	3	13,944.00	Elementary School Graduate	None required	None required	Professional Driver's License as amended MC 10 s. 2013, Category IV	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGSO
39	Administrative Aide III (Driver I)	PGSO 10-17	3	13,944.00	Elementary School Graduate	None required	None required	Professional Driver's License as amended MC 10 s. 2013, Category IV	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	PGSO
40	Administrative Aide III (Driver I)	NSPH 10-33	3	14,687.00	Elementary School Graduate	None required	None required	Professional Driver's License As amended MC 10 s. 2013, Category IV	> Exemplifying Integrity (Basic) > Delivering Service Excellence (Basic) > Solving Problems and Making Decisions (Basic) > Interpersonal Skills (Basic) > Attention to Detail (Basic)	NSPH

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 22, 2024. Application sent through email should be in PDF, strictly arranged properly and chronologically.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. The PGNS opens this published vacant positions to all interested and qualified applicants regardless of gender, civil status, religion and ethnicity including Person With Disability.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ATTY. ROSA LEAH L. TEPACE-ESTUDILLO

PGDH-PHRMDO

2nd Floor Prov'l. Capitol Bldg. Brgy. Dalakit, Catarman, N. Samar

pnsphrmdo.applicants@gmail.com

APPLICATIONS WITH INCOMPLETE, UNREADABLE DOCUMENTS SHALL NOT BE ENTERTAINED.

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