

Republic of the Philippines
 (Provincial Government of Leyte)
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the Provincial Government of Leyte in the CSC website:


 RHODORA G. BONIFACIO
 HRMO

Date: November 19, 2019

No.	Position Title (Parenthetical Title, If applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nursing Attendant I	142	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 11, s. 96-Cat.III)		Ormoc District Hospital
2	Provincial Government Assistant Department Head (Provincial Agriculturist)	2	24	P83,406.00	4 years in position involving management / supervision	None required	24 hours of training on management / supervision	R.A. 1080 (PRC license as Agriculturist)		Office of the Provincial Agriculturist (organic)
3	Administrative Officer V (Administrative Officer III)	4	18	P40,637.00	Bachelor's Degree relevant to the job	8 Hours relevant training	2 Years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Assessor Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 30, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
SAO/HRMO
Senator Enage St., Tacloban City
pgohr123@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.