

Republic of the Philippines  
(Provincial Government of Leyte)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

  
RHODORA G. BONIFACIO

HRMO

Date: October 28, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Agricultural Center Chief I	26	18	P42,159.00	Bachelor's Degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Office of the Provincial Agriculturist (Devolved)
2	Administrative Assistant III (Senior Bookkeeper)	14	9	P18,784.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Engineer's Office
3	Statistician Aide	11	4	P13,807.00	Completion of Two Years Studies in College	None Required	None Required	CSC Sub-Professional 1st Level Eligibility		Provincial Social Welfare and Development Office
4	Construction and Maintenance General Foreman	168	11	P22,316.00	High School Graduate	8 Hours relevant training	2 Years relevant experience	None required (MC 10, s. 2013-Cat. III)		Provincial Engineer's Office
5	Mechanic II	111	6	P15,524.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	None required (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
6	Agriculturist II	32	15	P32,053.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	4 Hours relevant training	1 Year relevant experience.	Relevant R.A. 1080		Office of the Provincial Agriculturist (Organic)
7	Medical Laboratory Technician I	64	6	P15,524.00	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	None required	None required	R.A. 1080 (Medical Laboratory Technician)		Northwestern Leyte District Hospital, Calubian, Leyte
8	Prison Guard I	24	5	P14,641.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
9	Engineer III	39	19	P46,791.00	Bachelor's Degree in Engineering relevant to the job	8 hours relevant training	2 years relevant experience	R.A 1080		Provincial Engineer's Office

10	Local Treasury Operations Officer IV	8	22	P66,867.00	Bachelor's degree	16 hours relevant training	3 years relevant experience	Career Service (Professional) 2nd Level Eligibility	Provincial Treasurer's Office
11	ADMINISTRATIVE AIDE III (Utility Worker II)	46	3	P13,019.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013-CAT III)	Ormoc District Hospital
12	Nurse II	37	15	P32,053.00	Bachelor of Science in Nursing	4 Hours relevant training	1 year relevant experience	R.A. 1080	Burauen District Hospital
13	Medical Laboratory Technician II	15A	8	P17,505.00	Completion of a course of at least four (4) years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	4 Hours relevant training	1 Year relevant experience	R.A. 1080 (Medical Laboratory Technician)	Leyte Provincial Hospital

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 12, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RHODORA G. BONIFACIO**

SAO/HRMO

Senator Enage St., Tacloban City

[rgohr123@gmail.com](mailto:rgohr123@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.