

Republic of the Philippines  
(Provincial Government of Leyte)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:

  
RHODORA G. BONIFACIO  
HRMO

Date: September 23, 2022

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards                           |               |               |  |                            | Place of Assignment        |
|-----|---|--------------------|------------------------|----------------|---|---------------|---------------|--|----------------------------|----------------------------|
|     |   |                    |                        |                | Education   | Training      | Experience    | Eligibility                                | Competency (if applicable) |                            |
| 1   | Medical Officer III                                 | 64                 | 21                     | P62,449.00     | Doctor of Medicine                                | None required | None required | RA 1080                                    |                            | Ormoc District Hospital    |
| 2   | Prison Guard I                                      | 16                 | 5                      | P15, 909.00    | Completion of relevant 2 years studies in college | None required | None required | CSC Sub-Professional 1st Level Eligibility |                            | Provincial Warden's Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 8, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**RHODORA G. BONIFACIO**  
SAO/HRMO  
Provincial Government of Leyte  
West Bypass Road, Palo, Leyte  
[rhodorabonifacio@yahoo.com](mailto:rhodorabonifacio@yahoo.com)/[lesliepaglinawan@gmail.com](mailto:lesliepaglinawan@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.