

Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO
HRMO

Date: Sept. 17, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Medical Officer IV	1	23	P75,359.00	Doctor Of Medicine	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Babatngon Community Hospital
2	Nursing Attendant I	69	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Abuyog District Hospital
3	Nursing Attendant I	71	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Dr. Manuel B. Veloso Memorial Hospital, Palompon, Leyte
4	Nurse I	123	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Ormoc District Hospital
5	Medical Officer III	31	21	P59,353.00	Doctor of Medicine	None required	None required	R.A. 1080		Abuyog District Hospital
6	Medical Officer III	32	21	P59,353.00	Doctor of Medicine	None required	None required	R.A. 1080		Abuyog District Hospital
7	Medical Officer III	31	21	P59,353.00	Doctor of Medicine	None required	None required	R.A. 1080		Dr. Manuel B. Veloso Memorial Hospital, Palompon, Leyte
8	Medical Officer III	76	21	P59,353.00	Doctor of Medicine	None required	None required	R.A. 1080		Ormoc District Hospital
9	Medical Officer III	2	21	P59,353.00	Doctor of Medicine	None required	None required	R.A. 1080		Villaba Community Hospital
10	Nurse I	46	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Burauen District Hospital
11	Nurse I	45	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Burauen District Hospital
12	Nurse I	10	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Tabango Community Hospital
13	Nurse I	109	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Ormoc District Hospital
14	Nursing Attendant II	97	6	P15,524.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Western Leyte Provincial Hospital, Baybay City

15	Nursing Attendant II	150	6	P15,524.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013- Cat.III)		Ormoc District Hospital
16	Nursing Attendant I	43	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013- Cat.III)		Carigara District Hospital
17	Nursing Attendant I	145	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013- Cat.III)		Ormoc District Hospital
18	Farm Worker II	110	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC10, s. 2013- Cat. III)		Office of the Provincial Agriculturist (Devolved)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 6, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO

 SAO/HRMO

 Senator Enage St., Tacloban City

prghr123@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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RHODORA G. BONIFACIO
HRMO

Date: September 17, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Budget Officer IV	2	22	P66,867.00	Bachelor's degree relevant to the job	16 Hours relevant training	3 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Budget Office
2	Farm Worker II	110	4	P13,807.00	Elementary School Graduate	None required	None required	None required (MC10, s. 2013-Cat. III)		Office of the Provincial Agriculturist (Devolved)
3	Administrative Assistant II (Accounting Clerk III)	15	8	P17,505.00	Completion of relevant 2 years studies in college	4 Hours relevant training	1 Year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Engineer's Office
7	Assistant Statistician	22	9	P18,784.00	Completion of relevant 2 years studies in college	4 Hours relevant training	1 Year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Planning and Development Office
8	Accountant II	27	16	P35,106.00	Bachelor's Degree in Commerce/Business Administration Major in Accounting	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Provincial Treasurer's Office
9	Administrative Officer IV (Management and Audit Analyst II)	5	15	P32,053.00	Bachelor's degree relevant to the job	4 Hours relevant training	1 year relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Governor's Office
10	Security Officer I	39	11	P22,316.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) 2nd Level Eligibility		Provincial Warden's Office
11	Prison Guard I	25	5	P14,641.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
12	Population Program Officer II	7	15	P32,053.00	Bachelor's Degree	4 Hours relevant training	1 year relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Population Office
13	Population Program Officer II	8	15	P32,053.00	Bachelor's Degree	4 Hours relevant training	1 year relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Population Office

14	Heavy Equipment Operator II	126	6	P15,524.00	High School Graduate or completion of relevant vocational/trade course	None required	None required	None required (MC10 s. 2013-Cat. II)		Provincial Engineer's Office
15	Administrative Officer III (Supply Officer II)	13	14	P29,277.00	Bachelor's Degree	4 Hours relevant training	1 Year relevant experience	Career Service (Professional) 2nd Level Eligibility		Office of the Provincial Agriculturist (Organic)
16	Sociologist II	17	15	P32,053.00	Bachelor's degree relevant to the job	4 Hours relevant training	1 Year relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office
17	Metal Worker II	102	6	P15,524.00	Elementary School Graduate	None required	None required	Metal Worker (MC10 s. 2013-Cat. II)		Provincial Engineer's Office
18	ADMINISTRATIVE AIDE I (Utility Worker I)	46	1	P11,551.00	Must be able to read and write	None required	None required	None required (MC10 s. 2013-Cat.III)		Provincial Governor's Office
19	Administrative Aide IV (Clerk II)	97	4	P13,807.00	Completion of relevant 2 years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Office of the Provincial Agriculturist (Organic)
20	Administrative Aide IV (Driver II)	12	4	P13,807.00	Elementary School Graduate	None required	None required	Professional Driver's License (MC10, s. 2013-Cat. IV)		Provincial Social Welfare and Development Office
21	Mechanic II	92	6	P15,524.00	High School Graduate or Completion of Relevant Vocational/Trade Course	None required	None required	None required (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
22	Carpenter II	71	5	P14,641.00	Elementary School Graduate	None required	None required	Carpenter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
23	Seamstress	19	2	P12,276.00	Elementary School Graduate	None required	None required	None required (MC10 s. 2013-Cat.III)		Abuyog District Hospital
24	Security Guard I	95	3	P13,019.00	High School Graduate	None Required	None Required	Security Guard License (MC 10 s. 2013-Cat. IV)		Office of the Provincial Agriculturist (Organic)
25	Administrative Aide III (Laborer II)	53	3	P13,019.00	Must be able to read and write	None required	None required	None required (MC10 s. 2013-Cat.III)		Provincial Health Office
26	Project Development Officer III	12	18	P42,159.00	Bachelor's degree relevant to the job	8 Hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office

27	Project Development Officer III	13	18	P42,159.00	Bachelor's degree relevant to the job	8 Hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office
28	Project Development Officer III	15	18	P42,159.00	Bachelor's degree relevant to the job	8 Hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Planning and Development Office
29	Draftsman I	40	6	P15,524.00	Completion of relevant two years studies in college or High School Graduate with relevant vocational/trade Course	None required	None required	Draftsman (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
30	Accountant II	5	16	P35,106.00	Bachelor's Degree in Commerce/Business Administration Major in Accounting	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Leyte Provincial Hospital
31	Administrative Aide III (Utility Worker II)	82	3	P13,019.00	Must be able to read and write	None required	None required	None required (MC 10, s.2013-CAT. III)		Northeastern Leyte District Hospital (Calubian, Leyte)
32	Nurse I	50	11	P22,316.00	Bachelor of Science in Nursing	None required	None required	R.A. 1080		Leyte Provincial Hospital
33	Local Treasury Operations Officer III	5	18	P42,159.00	Bachelor's degree	8 hours relevant training	2 years relevant experience	Career Service (Professional) 2nd Level Eligibility		Provincial Treasurer's Office
34	Administrative Assistant III (Senior Bookkeeper)	5	9	P18,784.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Abuyog District Hospital
35	Community Development Assistant I	8	7	P16,458.00	Completion of two years studies in college	None required	None required	CSC Sub-Professional 1st Level Eligibility		Provincial Environment and Natural Resources Office
36	Engineer III	39	19	P46,791.00	Bachelor's Degree in Engineering relevant to the job	16 hours relevant training	3 years relevant experience	R.A 1080		Provincial Engineer's Office
37	Machinist II	99	6	P15,524.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Machinist (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
38	Prison Guard III	10	10	P20,219.00	Completion of relevant 2 years studies in college	8 Hours relevant training	2 years relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Warden's Office
39	Machinist II	100	6	P15,524.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Machinist (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office

40	Agricultural Technician II	27	8	P17,505.00	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	CSC Sub-Professional 1st Level Eligibility		Office of the Provincial Agriculturist (Devolved)
41	Engineer II	56	16	P35,106.00	Bachelor's Degree in Engineering relevant to the job	4 hours relevant training	1 year relevant experience	R.A 1080		Provincial Engineer's Office
42	Painter I	105	3	P13,019.00	Elementary School Graduate	None required	None required	Painter (MC 10 s. 2013-Cat.II)		Provincial Engineer's Office
46	Administrative Assistant II (Clerk IV)	3	8	P17,505.00	Completion of relevant 2 years studies in college	4 hours relevant training	1 Year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Planning and Development Office

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