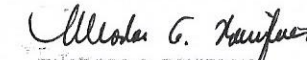


Republic of the Philippines
(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO
HRMO

Date: July 5, 2019

| No. | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | Place of Assignment |
|-----|---|--------------------|------------------------|----------------|---------------------------------------|---------------------------|----------------------------|---|----------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | |
| 1 | Medical Officer III | 41 | 21 | P52,554.00 | Doctor of Medicine | None required | None required | RA 1080 | | Western Leyte Provincial Hospital, Baybay City |
| 2 | Medical Officer III | 67 | 21 | P52,554.00 | Doctor of Medicine | None required | None required | RA 1080 | | Ormoc District Hospital |
| 3 | Nursing Attendant II | 69 | 6 | P14,340.00 | Elementary School Graduate | None required | None required | None required (MC 11, s. 96-Cat.III) | | Northwestern Leyte District Hospital, Calubian, Leyte |
| 4 | Nurse II | 54 | 11 | P20,179.00 | Bachelor of Science in Nursing | 4 Hours relevant training | 1 Year relevant experience | RA 1080 | | Northwestern Leyte District Hospital, Calubian, Leyte |
| 5 | Administrative Aide III (Utility Worker II) | 43 | 3 | P11,1914.00 | Must be able to read and write | None required | None required | None required (MC 11, s.96-CAT III) | | Provincial Governor's Office |
| 6 | Local Assessment Operations Officer II | 24 | 15 | P29,010.00 | Bachelor's Degree | 4 Hours relevant training | 1 Year relevant experience | RA 1080 (Real State Service) | | Provincial Assessor's Office |
| 7 | Archivist I | 32 | 10 | P18,718.00 | Bachelor's Degree Relevant to the Job | None required | None required | Career Service (Professional) 2nd Level Eligibility | | Provincial Governor's Office |
| 8 | Administrative Officer I (Supply Officer I) | 37 | 10 | P18,718.00 | Bachelor's Degree | None Required | None Required | Career Service (Professional) 2nd Level Eligibility | | Provincial Treasurer's Office |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 30, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
SAO/HRMO
Senator Enage St., Tacloban City
rhodorabonifacio@yahoo.com/lesliepalinawan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.