

Republic of the Philippines
 (Provincial Government of Leyte)
 Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


 RHODORA G. BONIFACIO
 HRMO

Date: June 22, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Provincial Government Assistant Department Head	2	24	P83,406.00	Master's degree OR Certificate in Leadership and Management from the CSC	120 hours of supervisory / management learning and development intervention undertaken within the last 5 years	5 years of supervisory/management experience	Career Service (Professional) 2nd Level Eligibility	Experience in legal jurisprudence Government policy - making	Provincial Legal Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 8, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

RHODORA G. BONIFACIO
 SAO/HRMO
 Provincial Government of Leyte
 Senator Enage St., Tacloban City
rhodora123@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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(Provincial Government of Leyte)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Provincial Government of Leyte in the CSC website:


RHODORA G. BONIFACIO

HRMO

Date: June 19, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Nursing Attendant I	73	4	P13,214.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Abuyog District Hospital
2	Nurse III	85	17	P36,942.00	Bachelor of Science in Nursing	4 Hours relevant training	1 Year relevant experience	R.A. 1080		Ormoc District Hospital
3	Construction and Maintenance Man	29	2	P11,761.00	Elementary School Graduate	None required	None required	None required (MC 10, s. 2013-Cat.III)		Ormoc District Hospital
4	Administrative Assistant II (Accounting Clerk III)	19	8	P14,847.00	Completion of relevant 2 years studies in college	4 Hours relevant training	1 Year relevant experience	CSC Sub-Professional 1st Level Eligibility		Provincial Treasurer's Office

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RHODORA G. BONIFACIO

SAO/HRMO

Provincial Government of Leyte

Senator Enage St., Tacloban City

rho123@gmail.com

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